# Exercise 52: Perform a Goods Receipt

Follow this menu path:

**Logistics** **→ Material Management → Purchasing → Purchase Order → Follow-On Functions → Goods Receipt**

Enter the following data:

|  |  |
| --- | --- |
| Trans/Event (the dropdown under Hide Overview) | Goods Receipt |
| Reference Document (next to the Trans/Event dropdown) | Order |
| Order Number | Your production order number |

Click or hit Enter.

Enter the following data:

|  |  |
| --- | --- |
| OK | Select |
| SLoc | FG00 |

Hit Enter.

Click Post.

Enter the following data:

|  |  |
| --- | --- |
| Trans/Event (the dropdown under Hide Overview) | Display |
| Reference Document (next to the Trans/Event dropdown) | Changes to Material Document automatically |
| Material Document | Fills in automatically |

Click or hit Enter.

This is the Material Document that documents the Goods Receipt.

Click the Doc. Info tab near the top of the screen.

Click FI Documents.

Double-click the Accounting Document.

|  |  |
| --- | --- |
| Which account received the credit? |  |

Click back then double click the Controlling document.

|  |  |
| --- | --- |
| What controlling object received the posting? |  |
| Was the posting a debit or credit? |  |

Return to the Stock/Requirements List and double-click your production order.

Click the glasses.

Click GoTo → Costs → Analysis

|  |  |
| --- | --- |
| What changed? |  |